



Job Description

JOB TITLE:	Level 3 Community Sport and Health Apprenticeship (30 hrs per week, days & hours to suit the programme)
TYPE:	Contract duration for 16 months
SALARY:	National Minimum Wage (16-22yrs) or National living Wage (Over 23's)
LOCATION:	Based at BAYC, 581 Pershore Road, Birmingham, B29 7EL
START DATE:	ASAP (Ideally April 2021)

Overview of Role:

InUnity puts young people right at the heart of our work, delivering programmes to young people living in Birmingham's disadvantaged communities. InUnity believe that to make a difference, we need to offer bespoke programmes based on local need. The young people we support on our programmes are those facing significant disadvantages in life.

We offer a range of activities, programmes, and sessions for young people to engage in – providing a positive, diversionary outlet. We also deliver a range of personal development courses and youth training programmes.

Partnering with the training provider Mitre, we are excited to provide a fantastic apprenticeship opportunity to support a brand-new programme – Back on Track.

Do you have passion to help change peoples' lives using sport and physical activity in communities? If you answered yes, then read on for more information!

Duties & Responsibilities: Can you.....

1. Work alongside our small team to plan, promote and deliver engaging activities that help people and their communities to change their behaviour, adopt and keep to a physically active lifestyle?
2. Understand the different needs and priorities of our beneficiaries (such as children, teenagers, families, the disabled or older adults) and the best way to engage them in physical activity to support their physical, mental and emotional health to create a behaviour change?
3. Assist with developing new, innovative programmes and activities?
4. Prepare and deliver engaging sessions and ensuring that all equipment and resources are prepared?
5. Assist on a range of InUnity events and programmes as directed by programme leads?
6. Attend and contribute to team meetings?
7. Collate and input relevant data for funders and contribute to reports?
8. Ensure that all relevant paperwork for sessions is prepared and completed?
9. Attend meetings relevant to your work, as well as networking events and build relationships with key partners and stakeholders?
10. Contribute in part to the development of new funding applications that are relevant to your area of work?

Job Specification:

Are you able to answer yes to most of these next points? Here at InUnity, we would like you to....

1. Have a strong work ethic including attention to detail, willingness to adapt to change, and great time management – other people rely on you!

2. Have a positive, 'can do' attitude to work and act as a role model within their local community.
3. Have the ability to work individually and as a member of our small team.
4. Be truthful, sincere and trustworthy in your actions; can demonstrate integrity by doing the right thing.
5. Have a willingness to learn and contribute to your own continuing professional development.
6. Be able to communicate effectively. This means talking to people of all ages & backgrounds, being able to write an email and communicate through our social media channels.
7. Be able to work flexibly – no week is the same here at InUnity, particularly given the current circumstances. Are you going to be ok if you need to work from home? Are you going to be reliable? Can you ensure you are in the right place at the right time?
8. Be understanding and show commitment to equal opportunities for ALL.
9. Understand just how important safeguarding is to this role and what to do if a safeguarding situation arises.
10. Be a champion for Young Brummies in south Birmingham!

English and Maths

Apprentices without level 2 English and Maths will need to achieve this level prior to taking their end point assessment.

Qualifications

There are no required qualifications for completing this apprenticeship. There are no mandatory prerequisite qualifications – although as examples, the Multi Skills Coaching qualification at Level 2; Understanding the Principles of Behaviour Change; Using Sport to Tackle Youth Crime; or a related Apprenticeship at level 2 might be deemed appropriate entry points for transition into this role.

FOR MORE INFORMATION ON WHAT THIS APPRENTICESHIP WILL SPECIFICALLY ENTAIL PLEASE GO TO:
<https://www.instituteforapprenticeships.org/apprenticeship-standards/community-sport-and-health-officer-v1-0>.

FOR AN INFORMAL DISCUSSION ABOUT THE ROLE PLEASE CONTACT HANNAH ON 07916 305131 OR EMAIL:
hannah@inunityuk.org – don't be afraid to pick up the phone!

To apply: Please send your CV with a covering letter, (no more than 2 pages please), stating why you are the best person for this apprenticeship. We understand that you may not have the most experience, but make sure you tell us how you can relate to the Job Specification. We want personality so make sure your answers reflect who you are, what you stand for (your values) and your aspirations for the future.

Send your CV and covering letter to: hannah@inunityuk.org . Closing date: Wednesday 14th April. Interviews will be held on Monday 19th April so please keep this day free although we will be as flexible as possible.